

Investigative Task Checklist

Compiled by Arizona SAR Coordinators

December 13, 2012

- Complete LPQ
 - Photo
 - DMV/Motor Vehicle Photo and Physical Identifiers/Registered Vehicles
 - Local photographic studios and cameras for images
 - Internet (Social Sites, Google)
 - Footwear Investigation
 - Missing in the past/circumstances
 - Cash on person?
 - Leave note/keep diary?
 - English speaking?
 - Afraid of someone in a uniform?
 - Afraid of water?
- Complete Missing Person Flyer
 - Release to Public
- Cell Phone
 - Which one?
 - Carrier?
 - Tracking capability?
 - Know how to call home?
- GPS/PLB/SPOT?
 - ID/Provider
- Email
- Check Public Transportation
 - Road: Buses, Coaches, Taxis, Car rental centers
 - Rail: Trains
 - Air: Aircraft
 - Water: Ferries
 - Interchanges
- Access to a vehicle, bicycle, horse, boat, airplane, ATV, snowmobile?
- Notify Adjacent Agencies
- Background/Criminal History of subject
- Background/Criminal History of reporting party
- NCIC/State Crime Information Center Entry
- Offline Search
- Financial records
 - ATM
 - Credit/Debit Cards
 - Tax liens
 - Video surveillance footage from business
- Computer: Home/Work/Library/School

- Reverse 911
- Neighborhood Watch
- If subject is child
 - Issue Amber alert
 - Check SORT (Sex Offender Registration & Tracking System)
 - Contact <http://www.achildsmissing.org>
 - Stop trash pick-up in area so receptacles can be checked easily
 - ◇ Have landfill separate recently picked up trash from rest of landfill
 - ◇ If assistance is needed in landfill search, contact National Center for Missing & Exploited Children (NCMEC) 1-800-THE-LOST
 - The school they attend and the names of teacher and school administrator.
- If subject is elderly
 - Check for nametag, ankle bracelet transmitter
 - Contact <http://www.achildsmissing.org>
- If subject is disabled, or college student, contact <http://www.achildsmissing.org>
- If subject is 21 or younger call National Center for Missing & Exploited Children (NCMEC) 1-800-THE-LOST
- If foul-play is suspected, stop trash pick-up in area so receptacles can be checked easily
 - Have landfill separate recently picked up trash from rest of landfill
 - If assistance is needed in landfill search, contact NCMEC
- Contact Friends/Family/School teachers/Classmates/Business associates/Family physician/Recreation associates
- Check Subscription Database, such as Autotrack
- Check whether at Facility (if not there leave description of subject, in case admitted later)
 - Hospitals
 - Mortuaries
 - Jails
 - Lodgings
 - Care centers
 - Mental health facilities
 - Detox centers
 - Battered women's shelters
 - Homeless shelters
 - County Protective Services
 - Photos/security camera footage of subject at facility
- All family pets accounted for?
 - What type of pet is missing? Pet's name?
 - Could pet pose a threat to searchers?